

# Bangladesh Tourism Board

(National Tourism Organization)

Level-3, Building-2, Hotel InterContinental, 1 Mintu Road, Shahbagh, Dhaka.

## Open Tender Notice (OTM)

1.	Ministry/Division	Ministry of Civil Aviation and Tourism
2.	Procuring Entity Organization	Bangladesh Tourism Board (BTB)
3.	Invitation for	Non-Consulting Services for Event Management Company for Celebration of World Tourism Day 2018
4.	Invitation Ref No	30.33.0000.016.43.656.18/314
<b>KEY INFORMATION</b>		
5.	Procurement Method	Open Tender Method (OTM)
<b>FUNDING INFORMATION</b>		
6.	Budget & Source of Funds	GOB
<b>PARTICULAR INFORMATION</b>		
7.	Tender Publication Date	August 31, 2018
8.	Last Selling Date & Time of Tender Documents	September 11, 2018, 5.00 PM
9.	Last Date and Time of Submission of Tender Documents	September 12, 2018, 2.30 PM
10.	Tender Opening Date and Time	September 12, 2018, 3.30 PM
11.	Place of Submission	Office of the Chief Executive Officer Bangladesh Tourism Board Level-3, Building 2, BSL Office Complex (Hotel Inter-Continental) 1 Mintu Road, Dhaka-1000.
<b>INFORMATION FOR TENDERER</b>		
12.	Brief Eligibility and Qualification of Tenderer	<ul style="list-style-type: none"><li>• 5 years' experience as the Event Management Company</li><li>• Experience of organizing celebration of at least 1 (one) International Day at the national level with minimum contract amount of Tk. 15.00 (Fifteen) Lakhs</li><li>• Credit Line/Liquid Asset of minimum 30.00 (Thirty) Lakhs.</li></ul>
13.	Brief Description of Services	<ul style="list-style-type: none"><li>• Event Management Services for city branding, supplies of event deliverables as per the description of services.</li></ul>
14.	Price of Tender Document (Tk) for	<ul style="list-style-type: none"><li>• 1000/- Taka Non-Refundable</li></ul>
15.	Tender Security	<ul style="list-style-type: none"><li>• Tk. 45000.00 (Forty-Five Thousand) in the form of Pay Order in favour of Chief Executive Officer, Bangladesh Tourism Board</li></ul>
<b>PROCURING ENTITY DETAILS</b>		
16.	Name & Designation of Official Inviting Tender	Muhammad Wahiduzzam Director (Admin & Finance) Bangladesh Tourism Board Level-3, Building-2, Hotel InterContinental, 1 Mintu Road, Shahbagh, Dhaka.
The Procuring Entity reserves the right to reject any or all tenders or annul the Tender proceedings without assigning any reason.		

(Muhammad Wahiduzzam )  
Director (Admin & Finance)  
Bangladesh Tourism Board